



**Recurring Payment Authorization Form**

Schedule your payment to be automatically deducted from your bank account, or charged to your Visa, MasterCard, American Express or Discover Card. Just complete and sign this form to get started!

**Recurring Payments Will Make Your Life Easier:**

- It's convenient (saving you time and postage)
- Your payment is always on time (even if you're out of town), eliminating late charges and interest.

**Here's How Recurring Payments Work:**

You authorize regularly scheduled charges to your checking/savings account or credit/debit card. You will be charged for the complete balance for services rendered 1 day following service completion. A receipt for each payment will be emailed to you. You agree that no prior notification will be provided.

**Please complete the information below:**

I \_\_\_\_\_ authorize **ELKHORN LAWN CARE LLC** to charge my credit/debit card  
(Full Name)  
or debit my checking/savings account for my complete balance for services rendered 1 day following service completion.

Billing Address \_\_\_\_\_ Phone# \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_

**Checking/ Savings Account**

Checking       Savings


Name on Acct \_\_\_\_\_

Bank Name \_\_\_\_\_

Account Number \_\_\_\_\_

Bank Routing # \_\_\_\_\_

Bank City/State \_\_\_\_\_



**Credit Card**

Visa       MasterCard

Amex       Discover

Cardholder Name \_\_\_\_\_

Account Number \_\_\_\_\_

Exp. Date \_\_\_\_\_

CVV Number \_\_\_\_\_

Use my payment for: Keep on file for all invoices  Monthly Budget Plan  Prepayment   
Please check one (Yearly total must be at least \$500)

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify Elkhorn Lawn Care LLC in writing of any changes in my account information or termination of this authorization. I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH transaction being rejected for Non-Sufficient Funds (NSF) I understand that Elkhorn Lawn Care LLC may at its discretion attempt to process the charge again within 30 days, and agree to an additional \$35.00 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/bank account and will not dispute these scheduled transactions with my bank or credit card company; so long as the transactions correspond to the terms indicated in this authorization form. Monthly budget plan is only available for total yearly services over \$500.00.



## **Privacy Policy**

This privacy notice discloses the privacy practices for Elkhorn Lawn Care LLC. This privacy notice applies solely to information collected by the company. It will notify you of the following:

- What personally identifiable information is collected from you through the web site, how it is used and with whom it may be shared.
- What choices are available to you regarding the use of your data.
- The security procedures in place to protect the misuse of your information.
- How you can correct any inaccuracies in the information

### **Information Collection, Use and Sharing**

We are the sole owners of the information collected from client. We only have access to/collect information that you voluntarily give us via email, website, phone, or other direct contact from you. We will not sell or rent this information to anyone. This information may include the following:

- Name
- Address
- Phone numbers
- Email addresses
- Billing information including Credit/Debit card information or bank account information

We will use your information to respond to you, regarding the reason for providing your information, billing and customer service purposes. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request.

Unless you ask us not to, we may contact you via email in the future for billing questions, new products or services, or changes to this privacy policy.

### **Your Access to and Control Over Information**

You may opt out of future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number provided below:

- See what data we have about you, if any.
- Change/correct any data we have about you
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

### **Security**

We take precautions to protect your information. When you submit sensitive information, your information is protected both online and offline.

However we collect sensitive information (such as credit card data), that information is transmitted to us on our secure website.

We use encryption to protect sensitive information transmitted online, and we protect your information offline. Only authorized employees who need the information to perform a specific job (for example, billing or customer service) are granted access to this information. The computer/servers in which we store personally identifiable information are kept in a secure environment.